



St. Joseph's RC High School

Ysgol Uwchradd Gatholig Joseff Sant

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Headteacher/Pennaeth: Mrs J Jarrett BA(Hons) M.A NPQH

12th November 2020

Dear **Parent/Carer**

Re: **Year 8 distance learning**

I am so sorry that **your child** has been asked to self-isolate again. I fully appreciate how upsetting a period of self-isolation will be for **your child** and your family. Please pass on my best wishes to **your child** and let **them** know how much we are all looking forward to **them** returning to school **Tuesday 24th November**.

This letter outlines for you and **your child** what **their** distance learning timetable will look like until we welcome **them** back.

Distance Learning Timetable

During **your child's** period of self-isolation, **they** will need to follow the timings of **their** normal timetabled lessons. This is for three reasons:

1. Teachers will be available on Google Classroom, at that specific time, to answer any questions that are posted on the Stream or on the Private Comment facility.
2. Live sessions have been scheduled to take place at specific times on **your child's** timetable.
3. **Your child's** engagement in her work and attendance at live sessions will be recorded and monitored and where appropriate, reported on.

When there is a timetabled live session highlighted in yellow in **your child's** timetable below, **your child** must check the Stream of **their** Google Classrooms for updates from **their** teacher regarding the specific time of a live session, and what work will need to be completed prior to the live session. The teacher might also suggest what resources **your child** might need to have for the live sessions.

When there is not a timetabled live session, **your child** should be using the resources on **their** Google Classrooms to complete the tasks set. Resources may include pre-recorded lessons, Powerpoints, videos, links to relevant websites and quizzes. **Your child** is familiar with **their** Google Classrooms. However, you can refer to our guide which is available through this link: [Student and Parent SJHS Guide to Google Classroom](#).

Your child should already have joined the Google Classrooms for each of **their** subjects. However, for any classrooms **your child** may need to join, please follow this link for a list of

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all the [Google Classroom codes](#). In each classroom, **they** will find the resources **they** will need and any assignments which need to be completed.

Live Sessions

While **your child** will be used to working on Google Classroom, **they** may not have had the opportunity before to be involved in a live session. Please click [here](#) for a video to explain this process. Alternatively, follow the step by step instructions below:

- **Your child** will need to log into Hwb (hwb.gov.wales) using **their** Hwb username and password (which is different from **their** school username and password).
- All live sessions will be delivered through Hwb, through Microsoft Teams.
- Once **your child** has signed into Hwb, **they** can navigate to Office 353 and to Teams. **They** needs to select **'web app'**.
- Once in Teams, **they** can select the 'team' for **their** class and join the meeting from there. **They** can also go to 'Calendar' where **they** can click on the correct lesson and join from there.
- On entering the live session, the camera and microphone should be turned off. The teacher will tell pupils when they are allowed to turn on their camera or microphone.
- In line with Welsh Government guidance, and stated in our AUP, all live sessions will be recorded.

If you experience any technical issues with this process, please contact:

techsupport@sjhs.newport.sch.uk

Form Tutor Wellbeing live sessions and form Google Classrooms

As well as a number of opportunities for subject live sessions, there are also form tutor wellbeing sessions. This is a chance for **your child** to check in with **their** form tutor and the rest of **their** form class to share how **they** are coping with **their** distance learning and to raise any concerns.

Please remind **your child** that **they** also have a Google Classroom for **their** form class where **they** can post messages to the rest of **their** class on the Stream or where **they** can use the 'Private Comment' facility to message **their** form tutor privately.

I know for pupils and their families, the prospect of missing time in school, will create heightened anxiety. However, please be assured that the academic and pastoral provision we have put in place is planned and practised to the best of our ability. Please remember that you can contact us if you have any questions or concerns.

I am grateful for your continued support as we work collectively to keep everyone safe, while providing continuity in learning.

Yours faithfully

Mrs Jarrett
Headteacher

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Please find below some contact details that you may find useful:

Contact Details		
Head of Year 8	Mrs S Webster	swebster@sjhs.newport.sch.uk
Assistant Head teacher Key Stage 3	Mr I. Humpage	ihumpage@sjhs.newport.sch.uk
Assistant Head teacher Teaching and Learning	Mrs R. Hanford	rhanford@sjhs.newport.sch.uk
Distance Learning Lead	Mrs J. Moriarty	jmoriarty@sjhs.newport.sch.uk
IT Support	IT Team	techsupport@sjhs.newport.sch.uk
Subject	Head of Department	Email
PSHE/Wellbeing	Mr I. Humpage	ihumpage@sjhs.newport.sch.uk
Art	Miss S. Morris	smorris@sjhs.newport.sch.uk
Design Technology	Mrs N. Anthony	nanthony@sjhs.newport.sch.uk
Drama	Mr C. Testa	ctesta@sjhs.newport.sch.uk
English	Mrs J. Lye	jlye@sjhs.newport.sch.uk
Geography	Mrs N. Walsh	nwalsh@sjhs.newport.sch.uk
History	Mr A. Doughton	adoughton@sjhs.newport.sch.uk
Computer Science & ICT	Mr R. Driscoll	rdriscoll@sjhs.newport.sch.uk
French	Mrs C. Clements	ccllements@sjhs.newport.sch.uk
Maths	Miss E. Chamberlain	echamberlain@sjhs.newport.sch.uk
Music	Mr L. Green	lgreen@sjhs.newport.sch.uk
PE	Mr S. Sankala	ssankala@sjhs.newport.sch.uk
RE	Mrs K. Burke	kburke@sjhs.newport.sch.uk
Science	Mrs C. Williams	cwilliams@sjhs.newport.sch.uk
Welsh	Mrs R. Davies	rdavies@sjhs.newport.sch.uk
Mini Bac (Welsh Baccalaureate)	Mrs J. Moriarty	jmoriarty@sjhs.newport.sch.uk

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Distance Learning Timetable: Year 8: Thursday 12th November to Monday 23rd November 2020

8E		Thur 12th Nov	Fri 13th Nov	Mon 16th Nov	Tues 17th Nov	Wed 18th Nov	Thur 19th Nov	Fri 20th Nov	Mon 23rd Nov
Lesson	Times	2 Thurs	2 Fri	1 Mon	1 Tues	1 Wed	1 Thurs	1 Fri	2 Mon
1	9.00 - 10.00	Maths	Technology	Science	Geography	WBQ	RE	Games	Science
2	10.00 - 11.20	Geography	Technology	Science	English	Science	RE	Games	Science
BREAK	10.00 - 10.20								
3	11.20 - 12.20	IT	PE	English	Maths	History	Science	French	Welsh
4	12.20 - 1.50	IT	PE	English	Maths	History	Welsh	French	English
LUNCH	12.50 - 1.20								
FORM	1.50 - 2.10	FORM TUTOR WELLBEING SESSION		FORM TUTOR WELLBEING SESSION			FORM TUTOR WELLBEING SESSION		
5	2.10 - 3.10	History	Music	Drama	RE	Music	Geography	Maths	English

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