



# St. Joseph's RC High School

## Ysgol Uwchradd Gatholig Joseff Sant

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**Headteacher/Pennaeth:** Mrs J Jarrett BA(Hons) M.A NPQH

17<sup>th</sup> November 2020

Dear Parents/Carers,

We are holding a virtual Parents' Evening on **Thursday 26<sup>th</sup> November 2020**. This will replace our normal Parents' Evening for this term, which we have had to adapt due to the COVID outbreak. The event will be carried out via school cloud.

We will be using an appointment system for parents to book a video call with classroom teachers. In this session the classroom teacher will discuss with you how your child has progressed in their subject, their strengths, areas for development and attitude to learning.

We are encouraging parents/carers to book appointments for vocational subjects only when they have questions for the teacher, or the teacher has requested the pupil book an appointment. We are requesting this as some teachers are responsible for multiple classes and will be unable to meet with all parents on the evening.

Please visit <https://sjhs.schoolcloud.co.uk> to book your appointments. The link below directs to a video, this video shows you how to book and attend your appointments, the attached guide also provides step by step instructions on how to book and join appointments:

<https://vimeo.com/473882995>

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

We are very much looking forward to our virtual Parent's Evening and want to make sure it is as useful as possible for families and teachers. With that in mind we have created the following protocols for everyone in order to ensure that you all have a smooth and positive experience.

### Timings

Meeting times are restricted to **5** minutes only, there will be a countdown at the top of the screen, when this reaches 0 the meeting will automatically end. This is important as parents will be waiting for their meeting in a virtual lobby. If there are discussion points that will take longer, then a follow up telephone conversation can be arranged.

'Serving God Through Learning Together'

'Yn gwasanaethu Duw trwy ddysgu gyda'n gilydd'

St. Joseph's High School is a Registered Charity. Charity No: 242380

Mae Ysgol Uwchradd Gatholig Joseff Sant yn elusen cofrestredig. Rhif 242380

## **Format**

We hope that these meetings allow you to meet your child's classroom teachers properly. We are aware that this has not been possible for many of you. Your child's classroom teacher will discuss how they have progressed, their strengths, areas for development and attitude to learning. Parents are also encouraged to share anything that they feel the teacher should know. If you have a specific query please note this when making your booking before **Monday 23<sup>rd</sup> November 2020**. The classroom teacher will endeavour to provide you with an answer during your session, arrange to contact you at a later date or arrange another meeting if required.

## **Safeguarding**

We will record all virtual meetings to ensure that everyone is safeguarded. We want to remind you that this meeting, whether online or a telephone call, is to talk about your child only. All meetings are private between parents and the teachers. Teachers will hold these meetings in a private space where they cannot be overheard, and we would ask the same for those of you at home or in an office.

This will be the first time that we have run this system, so please be patient on the first full run through. We hope that this model may be something that we can move forward with on future parents' evenings.

We really hope that this is a successful format and we welcome any feedback. A survey link will be sent out on Friday 27<sup>th</sup> November so you can register your feedback and help us improve future events.

If you have any queries, please do not hesitate to contact:

Technical – Mr Seghiri; [tseghiri@sjhs.newport.sch.uk](mailto:tseghiri@sjhs.newport.sch.uk)

Pastoral –Mrs Webster; [swebster@sjhs.newport.sch.uk](mailto:swebster@sjhs.newport.sch.uk)

**Kind Regards,**

**Mr Seghiri**

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